

2 high-content and high-impact workshops

Workshop A

Managerial Magic™

8 – 9 September 2003,
Sheraton Imperial Kuala Lumpur, Malaysia

“

Mike's programmes are easy to understand, interesting, fast-moving, stimulating!

- The Datai Resort, Langkawi

”

Facilimagic™

Facilitation Skills for Trainers, Managers, HR Professionals and Team Leaders

10 – 11 September 2003,
Sheraton Imperial Kuala Lumpur, Malaysia

Workshop B

“

Entertaining and inspirational!

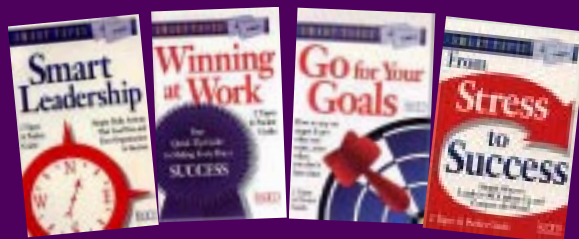
- IBM

”

workshop leader:

Mr Michael A Podolinsky

International Professional Speaker, Trainer and Consultant,
Founder and President of Team Seminars and Author of



Everything we do is 100% satisfaction guaranteed.
Either you feel the workshops are beneficial or we'll refund your money!

Managerial Magic™

Getting Your Team to Focus for Greater Results

8 – 9 September 2003,
Sheraton Imperial Kuala Lumpur, Malaysia

LEARNING OBJECTIVES

Getting your team to FOCUS on their work and FOCUS for greater results is an ongoing challenge for today's professional managers. It doesn't happen by luck or chance, it takes essential skills in leadership, motivation, delegation, communications and team building. This highly practical and interactive workshop has been specially designed for you to discover the secrets of focusing your team through a Team Quest (and why Mission Statements rarely work), Theory T, dozens of innovative leadership and motivational skills and how to FINALLY get your team to function as a team.

You can be assured that at the end of this workshop, you will learn how to:

- Improve your staff morale, get them motivated, accomplish projects easier and on time;
- Reduce your employee costs by lowering your staff turnover;
- Boost your employees' productivity;
- Apply cognitive / behavioural approaches to motivate your team;
- Enhance your leadership skills;
- Invest and maximise your time spent with your staff.

WHO SHOULD ATTEND

This programme is especially relevant and beneficial for:

Managers, Executives, Business Owners, Team Leaders, Department Heads, government officials, MNC and SME Managers and anyone wanting to focus their team for success.

COMMENTS FROM PAST PARTICIPANTS

"I have attended several seminars but this is the MOST MEMORABLE one, solely because of the trainer, Mr Mike Podolinsky. His ability to lead class and build up interest of the whole class to learn things is extraordinary."

"Mike seems to have a good understanding of the participants' culture and is able to hold good rapport with them. This has made the learning enjoyable."

TOPICS INCLUDE

- 12 essential steps to becoming a great leader who can focus people
- 5 powerful steps to focus your people through effective delegation
- 8 Low Cost / No Cost Motivators essential to team focus
- How to apply theories X, Y, K and T of management to get more from your team

- Discover how to use 3 essential secrets of NLP (Neural Linguistic Programming) to build your teams
- A key 7-Step cognitive/behavioural approach to motivation
- 9 ways to get people to focus on your goals
- 4 career considerations for managers: How you can focus your career to get to the TOP
- 3 deadly mistakes managers make and how to avoid them
- 5 mandatory components of team building and how to use them to effectively focus your team
- 10 Steps for better performance appraisals to get more from every worker
- Stop focusing on the wrong behaviours! Get on PARR™ for long term positive change
- The Solution Finder - a powerful device to solve any problem every time
- 5 behavioural styles and how they impact our workers
- 9 communication secrets using kinesics, proxemics and other essential non-verbal cues
- 13 difficult behavioural styles and how to best deal with them

workshop schedule

Registration	08:15 – 09:00 hours
Workshop	09:00 – 17:00 hours

Lunch break, morning and afternoon tea-breaks will be provided for at the workshops.

martial arts school and was twice President of the National Speakers' Association – MN Chapter, getting over 100 people to focus on their true goals and objectives.

Inspiring audiences with practical, real-world examples, stories and systems, he will fill your leadership tool chest with dozens of easy to implement techniques. As an author, columnist, radio personality, TV guest and frequent writer, his work regularly appears in The Straits Times, on Mediacorp 93.8 talk radio and in other major publications worldwide.

As a speaker, trainer, facilitator and consultant, he's recognised the world over for his platform excellence. Walter's International Speakers' Bureau named him "Consummate Speaker of the Year." The National Speakers' Association of Australia named him as one



ABOUT MICHAEL PODOLINSKY

Michael A. Podolinsky is an expert at getting people to focus. Over 11 million people worldwide have benefited from his powerful message in 23 countries on 6 continents. For 22 years, he has successfully run his own international business and now sits on President G. W. Bush's Small Business Advisory Panel. He formerly managed the USA's largest

facilimagic™

Facilitation Skills for Trainers, Managers, HR Professionals and Team Leaders

10 – 11 September 2003,
Sheraton Imperial Kuala Lumpur, Malaysia

LEARNING OBJECTIVES

Facilimagic™ is the new science of empowering people to participate in groups or one-on-one, guided by your help, not dominated by your lecturers or input. A highly exciting two-day programme that will show you how to triple the effectiveness of your training sessions, meetings, board meetings and daily interactions with people through Facilimagic™.

WHO SHOULD ATTEND

This specially designed programme is proven to be highly effective for:

HR Managers, Trainers, Training Managers / Executives, Managers who run meetings, Team Leaders, Sales Managers, Salespeople who conduct presentations, Professors who want students to talk more in class, Government Officers who need more input from the people they talk to and anyone who runs meetings or is expected to get input from people.

Every participant will receive a FREE copy of Michael A Podolinsky's Facilitation Guide - a simple yet highly effective tool to guide you through your next facilitation session.

COMMENTS FROM PAST PARTICIPANTS

"Mike is a great facilitator! He really models what he teaches. I have learnt a lot. Great energy – Keep it up!"

"A very enlightening programme. Strongly recommended for trainers to attend."

"Great job! Fantastic facilitator – high energy and useful relevant content."

TOPICS INCLUDE

- 7 ways to get people to open up, including our proprietary "Systemitise™" 4 step model that NEVER fails to get people to share what's on their minds!
- 5 magical skills to get people to trust you (and why trust is a must)
- Podolinsky's Power Points of Participation
- 10 essential skills which every facilitator must possess
- How to immediately spot facilitation talent in others
- ADA - The Attention, Desire, Action Model of Facilitation
- 5 "Must Have" stages of development in group dynamics

- The secrets of the Three Keys of Neural Linguistic Programming Applied to Facilitation
- 9 magical motivators for facilitators
- The sciences of Skenectics, Skinectics, Brainstorming and Podolinsky's Power Thinking
- Modus Operandi of top facilitators
- 21 difficult people found in your groups and how to capitalise upon their personalities
- 5 ways to make sure people leave their groups contented, if not elated
- The difference between facilitation, workshops, speeches and seminars

of only 5 American Speakers, "Honorary Member". His speaking peers in Minnesota elected him as their President both in 1984-1985 and in 2000-2001 and the only speaker ever honoured as President twice of the prestigious National Speakers' Association Minnesota Chapter. They also awarded him both "Motivational Speaker of the Year" and "Member of the Year" awards. He's quoted extensively in Meetings & Conventions Magazine and books like: "Speak And Grow Rich", "Speaking For Profit And Pleasure" and "What To Say When You Are Dying On The Platform". With a 97% repeat or referral rate and having addressed audiences from 4 up to 4,500 people, you can be assured that you will have an enjoyable and a great learning experience at his workshops.

Asian clients he's helped focus include: Hyatt / Sheraton / Shangri La Hotels and Resorts, Genting Highlands Resorts World, Citibank,

Bank of Sabah, Maybank, AIA / Great Eastern Life / Prudential / Arab-Malaysian Life Assurance Companies, National Semiconductor, Seagate, Caterpillar Asia, Stahl Asia, The Prime Minister's Office in Singapore, SingTel, Port of Singapore Authority, YPO, Ministry of Education in Singapore, UNICEF and many more.

International clients include: FBI, South African Police Services, Botswana National Productivity Centre, IBM, 3M, Fairbanks Memorial Hospital Alaska and Retail Management Institute of Australia.

For more information on Mike, click onto

www.teamseminars.com

our upcoming training programs

Workshop	Date	Country
Resilience Mapping™: Increasing your Resilience in the Face of Adversity	14 – 15 August 2003	Malaysia
*Certified Six Sigma Green Belt Training <i>Aligning Technical Tools with Cultural Values and Principle-Centered Leadership</i>	18 – 22 August 2003 25 – 29 August 2003	Malaysia Singapore
*Common Sense Project Management® for the Public Sector	25 - 26 August 2003	Singapore
*Office Organisation Management for Government Officers	25 August 2003	Singapore
Vision and Values as a Strategic Tool	26 August 2003	Singapore
EcoMapping™: Enhancing Intrapersonal, Interpersonal and Organisational Performance	11 – 12 September 2003	Malaysia
The Greatest Hits of Ron Kaufman <i>Discover how you can GROW your business even in challenging times</i>	30 September 2003	Singapore
Market Simulation Game	September 2003	Singapore
7 Steps to Powerful Presentation	3 October 2003 16 October 2003	Singapore Malaysia
Corporate Governance Workshop	6 – 7 October 2003	Singapore
Managing Crisis Management with Strategic Communication	6 – 7 October 2003 9 – 10 October 2003 13 – 14 October 2003	Singapore Thailand Malaysia
Managing Maintenance Shutdowns, Turnarounds and Outages	6 – 7 October 2003 9 – 10 October 2003 13 – 14 October 2003	Singapore Thailand Malaysia
How to Build a Successful MLM / Network Marketing Business	7 October 2003	Singapore
Transform your Business Writing Skills	9 October 2003 13 October 2003	Thailand Malaysia
Speak to Win	10 October 2003 14 October 2003	Thailand Malaysia
Six Sigma Strategic Overview	10 October 2003 14 October 2003	Thailand Malaysia
Managing Human Resources Function	13 – 14 October 2003 16 – 17 October 2003	Malaysia Singapore
Scenario Planning and Strategic Leadership	13 – 14 October 2003 16 – 17 October 2003	Malaysia Singapore
*The Buzz!!!: Delivering Outstanding Customer Service in Asia	13 – 14 October 2003 16 - 17 October 2003	Malaysia Hong Kong

* All participants will receive certificates upon completion of training.

We also run Six Sigma Black Belt training courses.

For enquiries, please contact **PARTNERS Conferences Sdn Bhd** at:
Email: enquiries@partners-conference.com Tel: 03-2169 6296

Fax: 03-2169 6168

Registration form

Registration Fees for:

Workshop A: Managerial Magic™

RM2,500 Nett

8 – 9 September 2003, Sheraton Imperial Kuala Lumpur, MALAYSIA

Workshop B: Facilimagic™

RM2,500 Nett

10 – 11 September 2003, Sheraton Imperial Kuala Lumpur, MALAYSIA

(Team discount is available for a team of 3 or more delegates per workshop)

YES! Please register me / us:

Name of Delegates

Designation

Workshop (Please tick)

1. _____

A or B

2. _____

A or B

3. _____

A or B

Approving Manager

Name: _____ Designation: _____ Email: _____

Organisation: _____ Address: _____

Postal Code: _____ Country: _____ Tel: _____ Fax: _____

Methods of Payment

Bank Transfer

Account Name: **Partners Conferences Sdn. Bhd.**

Account Number: 214-231-000-11-851

Pay to: HB Bank Berhad

Address: Plaza OSK, Jalan Ampang, Kuala Lumpur, Malaysia

Cheque

Please make your crossed cheque payable to

Partners Conferences Sdn. Bhd.

Kindly mail your cheque and registration form to:

Partners Conferences Sdn. Bhd. (Reg. No. 549988-H)

Level 36, Menara Citibank, 165 Jalan Ampang,

50450 Kuala Lumpur, Malaysia

To register, contact **PARTNERS** at Tel: 03-2169 6296, Fax: 03-2169 6168, Email: enquiries@partners-conference.com

Partners Conferences Sdn Bhd