



65 Chulia Street #33-01  
OCBC Centre West Lobby  
Singapore 049513

# Rehearse! Exercise! Test!

If the fire alarm goes off right now, is your contingency plan ready?!

**Tips and tales from real life experiences.**

**A lunch-time presentation by**

**Nathaniel Forbes**

*International Trainer and Consultant, past President of the Singapore Business Continuity Group and Director of Forbes Calamity Prevention Pte Ltd*

**14 September 2006, Thursday**

Closing date for registration: 7 September 2006

**\$25 per member**  
**\$28 per guest**

A scenario: A careless smoker starts a fire in the petrol station at the Golden Shoe Car Park in Raffles Place at lunch time on Thursday afternoon. The fire spreads to the food court upstairs (plumbed with cooking gas), and to the 1,000 cars parked upstairs. 40,000 people work in the nearby buildings (including OCBC Centre, UOB Plaza, Republic Plaza, OUB Centre, for example). Thousands more are in the restaurants and shops in the area. A lot of companies would be affected if there is an explosion.

Those people are about to need their business continuity plans (BCP's). Do you wonder when they were last tested? More importantly, when was the last time your company practiced yours?

Find out what other companies in Singapore do to rehearse, exercise and test their plans (and what the difference is). Read the exercise scenario used in May 2006 by two of Singapore's biggest institutions. Discover the material they used to train their Corporate Communications, Human Resources and Facilities teams. Watch a video debriefing of the Crisis Management Team leader. Learn what went well...and what went wrong.



## ABOUT THE SPEAKER

NATHANIEL L. FORBES is the founder and director of Forbes Calamity Prevention (FCP) Singapore. FCP manages business continuity, crisis and emergency plans for multinational companies.

From 1984 to 1992, Nathaniel was the founder and president of a U.S. company that pioneered electronic filing of U.S. individual income tax returns. In 1992, he sold that company to the publicly-listed U.S. company, Intuit Inc., publishers of the accounting software Quicken and the tax preparation programs TurboTax and MacInTax.

Nathaniel was President of the business continuity Group, a chapter of the Singapore Computer Society from 1999 to 2001. He passed the Disaster Recovery Institute International (DRII) Certified Business Continuity Planner exam in 1998. Besides providing expert advice on BCP, Nathaniel also delivers training in BCP and crisis management. A popular speaker, Nathaniel also writes ZDNet's BCP Confidential blog. He is the Singapore representative of the International Association of Emergency Managers (IAEM).

*"As the party responsible for the bank's crisis management policy, the CM course has given me added dimensions to consider in improving the bank's crisis management process."*

**- Gary Chong, Risk Analyst, Group Risk - Operational Risk Management, Oversea-Chinese Banking Corporation**

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Hosted by:  
**The Executives Club**  
&  
**OCBC Bank**

**Programme**  
12.00 to 12.45 pm  
Lunch  
12.45 to 1.45 pm  
Presentation

To register, please email your contact details to [serena@the-executives-club.org.sg](mailto:serena@the-executives-club.org.sg), or call **Serena Chua** at **6532 4827**.

All prices are subject to goods and services tax.